

## **Cowboy Up Assembly**

**The Performance/Speaking Area:** 2 folding chairs

**Sound** - Please provide a sound system adequate for the size of room and capability to plug in wireless headset microphone.

**In Multi-Purpose Rooms** that have a 3 to 5 ft. high stage or no stage at all please seat the students directly on the floor with a 5 ft. approx. center isle (please no chairs or tables for children). This is so the students can see while presenter is speaking and participating with other students.

**In Gymnasiums,** the audience must be seated only on one side. If seating overflow on the gym floor, please seat them directly on the floor without chairs, center isle. If floor seating exceeds 500 students, a portable stage is requested (but not required), ideally 30' wide, at least 8' deep, and 3' high. Normal gym lighting is okay.

**Set-up/Take-down Time:** Setup: 30 minutes, Take-down: 15 minutes